

PreKinder Plan for High Quality Family Engagement

In order to provide a foundation for the collaboration of mutual partners, to embrace individuality and uniqueness of families and to promote a culture of learning that is child centered, age appropriate and family driven, we have established the following family engagement plan. The plan will address the six objectives below and strategies are aligned to Goals 4 and 5 of the District Improvement Plan.

Objective 1: Increase opportunities for families to build family-to family support

Objective 2: Establish a network of community resources.

Objective 3: Increase family participation in decision making

Objective 4: Equip families with tools to enhance and extend learning

Objective 5: Develop staff skills in evidence-based practices that support families in meeting their children's learning benchmarks

Objective 6: Evaluate family engagement efforts and use evaluations for continuous improvement

Aligned to DIP Goals 4 & 5:

Goal 4: District to increase staff portfolio of ways to reach out and build respectful and trusting relationships with families.

Performance Objective 1: Increase the number of parents involved in their children's school by 10%

Goal 5: Families have increased their knowledge and understanding of what their children should know and be able to do from PK through secondary school and have increased their portfolio of tools and activities that they can use to enhance their children's learning.

Performance Objective 1: To increase the number of opportunities for parents to participate in activities outside of school hours and or the school building.

Objective 1: Increase opportunities for families to build family-to family support

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
			Nov	Jan	Apr	June
Implement a safe and respectful parent meeting format at each campus that provides parents an opportunity to interact with one another as they learn about campus programs and opportunities and ask questions to further their own learning. Format will include “Coffee with the Principal” and Parent Connection Committees.	Campus administration Parent Liaisons	Sign in sheets and minutes from campus-based opportunities.				
Parent Liaisons will organize and facilitate opportunities to connect families to other families in the community. (Grant Narrative 4.)	Parent Liaisons	Sign in sheets and minutes from events				
Develop parent volunteer program with volunteering expectations and requirements and designated work spaces for parents to encourage interaction among parents.	Parent Liaison	Documentation of volunteer hours.				

Objective 2: Establish a network of community resources.

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
			Nov	Jan	Apr	June
*Provide parents the Title I Parent Involvement Policy and a Parent Engagement brochure that includes services and resources for parents. (DIP Goal 4, Obj 1)	Parent Engagement Coordinator	Increase in Parental Involvement				
*Provide a Parent Resource Center at the Family Service Center. Computers will be provided for parents to utilize to help search for jobs or research college and career information for themselves or their child. College information will be provided for the center. (DIP Goal 4, Obj 1)	Parent Engagement Coordinator	Increase in Parental Involvement and Sign-In Sheets				
Parent Liaisons will organize and facilitate opportunities to connect families to organizations within the community for resources. (Grant Narrative 4.)	Parent Liaison	Sign in documentation Documentation of referrals to outside agencies.				
*Collaborate with counselors, social workers, and Head Start Family Support Workers to present resources to Parent Liaisons to use to connect parents with community organizations and outside referrals. (DIP Goal 4, Obj 1)	Parent Engagement Coordinator	Sign in documentation ChildPlus documentation for family supports for Head Start students				

Objective 3: Increase family participation in decision making

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
			Nov	Jan	Apr	June
Implement a safe and respectful parent meeting format at each campus that provides parents an opportunity to interact with school leaders as they learn about campus programs and opportunities and ask questions to further their own learning. Format can include “Coffee with the Principal” and Parent Connection Committees.	Campus administration	Sign in sheets and minutes from campus-based opportunities.				
Include family engagement activities and expectations for preKinder parents in individual campus improvement plans to encourage participation in decision making.	Campus Administrators	Elementary Campus Improvement Plans				
Conduct a minimum of two parent-teacher conferences per school year where the child’s progress is discussed and the teacher and parents engage in goal setting and prioritizing for future learning. Teachers will review report cards. (Grant Narrative 4.)	Teachers	Parent-Teacher Conference Documentation				
Parent Liaison will organize and facilitate opportunities for participation in decision making. (Grant Narrative 4.)	Parent Liaison	Sign in sheets and minutes from meetings, including Parent Connection Committee meetings and PTA meetings.				
*Conduct District-wide PFAC Meeting to discuss current topics based on district needs (DIP Goal 4, Obj 1)	Parent Engagement Coordinator	Meeting Minutes				

Objective 4: Equip families with tools to enhance and extend learning

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
			Nov	Jan	Apr	June
Implement <i>Ready Rosie</i> with all preKinder parents to provide parents with a short daily video that models appropriate learning interactions between parents and their children. (Grant Narrative 4.)	Parent Liaisons Family Support Workers Classroom Teachers	<i>Ready Rosie</i> user reports				
*Parent Liaisons will keep web pages updated weekly with new information, relevant dates and monthly projects (DIP, Goal 4, Obj. 1)	Parent Engagement Coordinator	Distribution of Campus Parent Involvement website URL links, usage statistics, and the availability of computer labs for parent use.				
*Conduct district-wide and campus-based parent meetings/trainings on topics that parents are interested in to better assist their child, <i>with an early childhood focus on positive discipline, establishing family routines, reading to your child and providing language-rich experiences.</i> (DIP Goal 4, Obj 1 and Grant Narrative 4.)	Director of Student Support Services, Parent Engagement Coordinator, Head Start Compliance Specialist	Increase parent awareness and participation. Parent survey and sign in sheets. ChildPlus documentation. Funding Source: Local \$1,200				
*Collaborate with District Curriculum Specialists to conduct workshops for parents. To present strategies and skills to help students master preK guidelines. In addition, present to parents strategies on how to support their child’s learning. Learning activities will given to students to take home. (DIP Goal 5, Obj 1)	Parent Engagement Coordinator	Parent Questionnaire and Sign-in Sheets				

Objective 4: Equip families with tools to enhance and extend learning

*Campus based meetings to provide parents training in ESL, dual language and early literacy, in collaboration with Bilingual/ESL Department (DIP Goal 5, Obj 1)	Parent Engagement Coordinator Bilingual Director	Parent Questionnaire and Sign In Sheets				
*Parent Liaisons will work with the Special Education Department to provide resources and workshops to parents of students in Special Education. (DIP Goal 5, Obj 1)	Parent Engagement Coordinator Special Education Director Head Start Disability Coordinator	Sign in sheets and flyers				
Teachers will share data from Circle assessments and iStation progress monitoring tool and informal assessments during scheduled parent-teacher conferences. (Grant Narrative 4.)	Teachers	Parent-Teacher Conference documentation				
Parent Liaison will organize and facilitate opportunities for families to engage in training and receive information to enhance their child’s learning. (Grant Narrative 4.)	Parent Liaisons	Sign in sheets				
Include family engagement activities and expectations for preKinder parents in individual campus improvement plans to enhance and extend learning.	Campus Administrators	Elementary Campus Improvement Plans				

Objective 5: Develop staff skills in evidence-based practices that support families in meeting their children’s learning benchmarks

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
Implement <i>Ready Rosie</i> with all preKinder parents to provide parents with a short daily video that models appropriate learning interactions between parents and their children. (Grant Narrative 4.)	Parent Liaisons Family Support Workers Classroom Teachers	<i>Ready Rosie</i> user reports				
*Implement the Department of Education Dual Capacity-Building Framework to build respectful relationships with families and conduct parent workshops linked to learning. (DIP Goal 4, Obj 1)	Parent Engagement Coordinator Parent Liaisons	Increased parent involvement on campuses (Funding-Title 1	Nov	Jan	Apr	June
Teachers will share data from Circle assessments and the iStation progress monitoring tool and informal assessments during scheduled parent-teacher conferences. (Grant Narrative 4.)	Teachers	Parent-Teacher Conference documentation				
Parent Liaison will organize and facilitate opportunities for families to engage in training and receive information to enhance their child’s learning. (Grant Narrative 4.)	Campus Administration	Sign in sheets.				

Objective 6: Evaluate family engagement efforts and use evaluations for continuous improvement

Strategy Description	Staff Responsible for Monitoring	Evidence that Demonstrates Success	Formative Reviews			
*Conduct surveys to parents at the beginning of the year and at the end of the year to find out what topics parents are interested in to increase their awareness and participation in meetings. (DIP Goal 4, Obj 1)	Parent Engagement Coordinator	Number of Returned Surveys.	Nov	Jan	Apr	June
Teachers will conduct brief surveys of parents during report card reviews to determine the impact of family engagement activities. (Grant Narrative 4.)	Teachers	Survey results				
Family engagement plan will be reviewed annually to provide stakeholders an opportunity for input. (Grant Narrative 4.)	Campus Admin	Sign in sheets				